





Great People Referral Rewards Scheme

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Spread the word to your family and friends and reap the rewards!

Here at Air IT we're fortunate enough to be growing rapidly as a business, with an everexpanding list of clients, and we're always looking for talented new people to join our team. So, if you know somebody with the right skillset that embodies our company values and wants to become part of our unique culture, then we'd like to hear from them!

It's a win win situation!

It's a fantastic compliment that our staff are happy to recommend Air IT to others and we believe that you should be rewarded for doing so. As a token of our appreciation we've created the Great People Referral Rewards Scheme to say "Thank You".

Earn up to £1,000 for every successful employee referral you make

As a valued member of the Air IT family, we're giving you the opportunity to benefit directly from any referrals that you pass onto to us that result in new team members coming on board. And we'll reward you with a **bonus payment of up to £1,000 for every successful referral you make.**

How it works

- 1. Enter the details of your employee referral on the following page or fill in our <u>online</u> form.
- 2. Advise the applicant to apply directly using the following links:
 - Live vacancies
 - Speculative applications
- 3. Should your referral be suitable for one of our positions, we'll contact them directly to arrange the next steps.
- 4. Should your referral be employed by Air IT, you'll receive a one-off referral bonus of £500 once they start, and an additional £500 once they have successfully completed their probationary period.

How you'll be rewarded

If successful, your bonus will be paid in your next pay packet, in addition to your normal salary. And there are no limits to the number of referrals you can make.







The finer details

- 1. This scheme commences on 12/11/2021, the company is not able to make any backdated referral bonus payments.
- 2. Applicants must apply using the links provided above to agree to our privacy policy and complete our pre-screening questions.
- 3. Referral bonuses will be paid on successful pass of the employees' probation, which is likely to be 3 or 6 months.
- 4. The referral bonus is a maximum of £1,000.
- 5. Referrals can only be accepted if the "How it works" steps outlined above are followed.
- 6. Referrals will not be accepted for any employees previously employed by Air IT.
- 7. Referrals will not be accepted for any candidates that are logged in our Applicant Tracking System (ATS) prior to the referral date.
- 8. There are no limits on the number of referrals you can make.
- 9. Referral bonuses will be paid with your normal salary and will be subject to normal deductions.
- 10. This is a discretionary referral bonus scheme which may be withdrawn at any time.







Make a referral today

To make a referral, please complete and return the form below to careers@airit.co.uk and advise the candidate to complete an application using the following links:

- Live vacancies
- Speculative applications

Your details	
Name	
Position	
Department	
Email	
Who you're referring?	
Name	
Contact Details	
Position Interested In	
Relationship with Applicant	Please provide details of how you know the applicant and how long you've known them.
Comments	

Thank you for your referral, we'll be in touch.

